



Manistee County Board of Commissioners

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Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

DRAFT

WAYS & MEANS COMMITTEE

Tuesday, March 4, 2008
8:30 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

MINUTES

Members Present: Ervin Kowalski, Chairperson; Janice McCraner; and Glenn Lottie

Others Present: Thomas D. Kaminski, County Controller/Administrator; John Dunlop, Manistee County Firefighters Association; Dale Kowalkowski, Sheriff; and Jeri Lyn Prielipp, Finance Assistant

The meeting was called to order at approximately 8:35 a.m.

The Committee was present to review and prioritize grants to be submitted by the County to the Local Revenue Sharing Board in the 2008-Cycle I grant process. Committee members were provided with a brief synopsis of each County grant application. A total of four "Public Safety" grant applications were submitted totaling \$56,070.50; and one "Other" grant application was submitted totaling \$15,200.00. All grants submitted totaled \$71,270.50.

After reviewing all County grant applications, the Committee reached consensus and prioritized the four Public Safety grant applications in the following order:

Priority #1: MANISTEE COUNTY FIREFIGHTERS ASSOCIATION = \$3,300.00

This application requests funding for the purchase of training DVDs, part II, for the County Fire Departments. Continued training is required by the State Training Council. A complete set of 29 DVDs will be purchased for Fire Fighting II Training. The Manistee County Firefighters Association is comprised of all Fire Departments in Manistee County. Dues are paid into the association from each Department's City/Township. The Federal Government recognizes the association as a tax-exempt organization.

Priority #2 MANISTEE COUNTY BLACKER AIRPORT AUTHORITY = \$8,980.50

This application requests funds to pay for annual recurrent aircraft firefighting school for Airport employees. The training is scheduled for April 23, 2008, and provides live burns in an aircraft simulator provided by Kellogg Community College onsite at the Manistee Blacker Airport. This covers training required under FAA Part 139 for six firefighters. The total budget for this project is \$10,000.00, however, \$1,019.50 will be funded by the applicant.

Priority #3 MANISTEE COUNTY SHERIFF'S OFFICE = \$39,290.00

This application requests funds for the GED preparedness program. The Manistee County Sheriff's Office is requesting funds to allow detainees housed within the Manistee County Jail facility the opportunity to participate in a three part service program. The three proposed programs include preparation and testing for the attainment of the GED certificate, a job readiness program, and a program that teaches skills to eliminate self-defeating behaviors. The proposed start and completion dates are as follows:

Beginning Date = May 1, 2008

Completion Date = April 30, 2009

Total project cost is \$45,670.00, with \$3,500.00 being funded by the applicant and \$2,880.00 being funded by Manistee/Benzie Community Mental Health. There has been a great need within our community for a GED preparedness program. Research information within Criminal Justice/Corrections is saturated with evidence correlating a positive association between education and the reduction in crime. The lessening of re-incarceration saves dollars and most importantly, reduces crime rates. 15 hours of instruction each week will be provided by a skilled and highly qualified instructor. A Master's Level Social Worker will provide 8 hours of assistance each month. Detainees who are released from the jail before completing the program may be required to follow through with the completion of the program as a probation requirement. The Manistee County Probation Department will work closely with the program director to facilitate this follow-up procedure when it is appropriate. A pre and post test will be administered to determine the effectiveness of the program. The effectiveness of the program will also be determined by the number of detainees who utilize the services. The program will be monitored and directed by the Manistee County Jail Administrator and a Master's Level Social Worker from Manistee/Benzie Community Mental Health.

Priority #4 DISTRICT HEALTH DEPARTMENT #10 = \$4,500.00

This application requests funds to cover the purchase of 90 infant car seats at a reduced cost of \$50.00 per car seat. The seats will be available for distribution until all are distributed to high risk pregnant women in Manistee County. This seat would meet current requirements for infant safety seats. If grant funds were reduced, the seats would be distributed to individuals without financial resources to obtain an infant car seat.

The Committee also reviewed an "Other" grant application that was submitted by District Health Department #10. A synopsis of this grant is:

DISTRICT HEALTH DEPARTMENT #10 = \$15,200.00. This application requests funds to purchase equipment for Public Health programs. Technology items will be purchased to develop a wireless internet environment for the Manistee office, which will allow the department to move to a computerized medical record for clinic programs. The hearing and vision equipment will be used in preschool and school screening.

Specifically, the following items will be purchased in order of priority:

- a. Wireless Connection for Manistee Office = \$1,600.00
- b. Environmental Health Computer System Upgrade = \$3,000.00
- c. Hearing Screening Equipment = \$2,200.00
- d. Vision Screening Equipment = \$2,000.00
- e. Microscope for Family Planning = \$900.00
- f. Computer System for Electronic Medical Record Software Implementation = \$3,600.00
- g. Waiting Room Computer System for Medicaid Application Access = \$1,000.00
- h. Environmental Health Education Material on Water Protection and Onsite Sewage = \$900.00

The Committee chose not to prioritize this application and instructed Mr. Kaminski to submit it to the Revenue Sharing Board for consideration.

With there being no further business to come before the Committee, the meeting was adjourned at approximately 8:55 A.M.

Ervin Kowalski, Chairperson

Janice McCraner, Commissioner

Glenn Lottie, Commissioner